


Agenda Item No:	7	
Committee:	Overview & Scrutiny Panel	
Date:	19 January 2015	
Report Title:	Review of Fees and Charges 2015/16	

## Cover sheet:

### 1 Purpose / Summary

To review the Council's Fees and Charges for 2015/16 in line with the Budget Strategy agreed by Cabinet on 18 December 2014.

### 2 Key issues

- At a separate agenda item, the draft Budget report for 2015/16 highlights the significant financial challenges the Council faces over the medium term and the scale of savings required. The proposals in this report contribute to the required savings for 2015/16 of £1.005 million.
- The current and forecast economic climate dictates that the Council's charges have to remain sympathetic of local people's ability to pay, whilst at the same time maximising income to the Council.
- The proposed fees and charges for 2015/16 are attached at Appendix A.
- The proposals would, at current usage levels, generate further income from fees and charges by an estimated £56,590. This is in line with the assumptions and income levels included in the draft budget report. Consequently, the emphasis is on increasing usage in order to maximise income levels. Any reduction in the level of increases proposed will increase the pressure on the level of savings required.

### 3 Recommendations

- Members are asked to consider the proposals contained in this report and at Appendix A and to recommend to Cabinet the Fees and Charges to be included in the final budget proposals for 2015/16.

<b>Wards Affected</b>	All
<b>Forward Plan Reference</b>	
<b>Portfolio Holder(s)</b>	Cllr John Clark, Leader Cllr Chris Seaton, Portfolio Holder, Finance
<b>Report Originator(s)</b>	Rob Bridge, Corporate Director and Chief Finance Officer Mark Saunders, Chief Accountant
<b>Contact Officer(s)</b>	Rob Bridge, Corporate Director and Chief Finance Officer Mark Saunders, Chief Accountant
<b>Background Paper(s)</b>	Draft Medium Term Financial Strategy and General Fund Budget 2015/16



## Report:

### **1 INTRODUCTION**

- 1.1 The Draft Medium Term Financial Strategy and General Fund Budget 2015/16 agreed by Cabinet on 18 December 2014, highlighted the impact on Fenland of the Local Government Finance Settlement which has resulted in significant reductions in Government Grant over the medium term. Full details are contained in the draft budget report at a separate agenda item.
- 1.2 When reviewing the current level of fees and charges, officers have been mindful of the following principles:
- (i) The current economic climate and the impact on residents and businesses;
  - (ii) The need to remain competitive and maintain/increase activity levels;
  - (iii) Flexibility in the charging regime to encourage increased usage and to assist with meeting Corporate Priorities;
  - (iv) The need to maximise income levels to assist with funding the Medium Term Financial Forecasts.
- 1.3 Although the Draft Budget report did not specifically identify a proposed increase in fees and charges, certain assumptions had to be made in order to produce a draft budget for 2015/16. The proposals detailed in this report will, overall, meet the income levels included in the December Draft Budget report. Any reduction in the level of increases proposed will increase the pressure on the level of savings required.

### **2 PROPOSALS**

- 2.1 The proposed fees and charges for 2015/16, together with comparisons with current charges, percentage increase and financial impact are detailed at Appendix A.
- 2.2 Many of our fees and charges are non-vatable and are shown in Appendix A as either exempt(e), non-business(n) or zero-rated(z). All other charges are standard rated and shown inclusive of VAT, with the exception of the charges for South Fens Business Centre and The Boathouse, which are shown excluding VAT.
- 2.3 Some of our fees and charges are set centrally by government and apply to all local authorities. These are included in Appendix A and cover the following:
- Planning Fees
  - Licensing Fees issued under the Licensing Act 2003 and Gambling Act 2005
  - Electoral Registration
  - Environmental Services – Process Authorisation Fees
- We have no discretion in the setting of these fees and there are no further increases planned for 2015/16.
- 2.4 Taking into account the principles detailed in 1.2 above, all Service Teams have assessed their charges for 2015/16 and their proposals are detailed in Appendix A. Where an increase is proposed, the minimum increase is generally in line with inflation (October CPI 1.3%).
- 2.5 Detailed service proposals are contained in the following sections together with some commentary explaining the rationale for the proposed charges for 2015/16. The following sections are in the same order as detailed in Appendix A.

### **3 GROWTH & INFRASTRUCTURE SERVICES**

#### **3.1 Wisbech Port – Statutory Harbour Dues (Harbour & Light Dues, Conservancy Dues, Pilotage Dues and Additional Charges) and Wharfage Dues (Wisbech only)**

- Members will be aware that this Council is the Statutory Harbour Authority for the River Nene from Wisbech to the Bar Flat Buoy in The Wash. The Council is allowed to set charges to recover costs over a period of time, a principle re-iterated by the Department for Transport in a letter to the Council dated 10 January 2012, where they emphasise that there should not be any 'substantial or continuing subsidy from a local authority's general funds to its port'.
- In accordance with the 'cost-recovery' principle, the Council will be seeking to recover not only the estimated annual running costs associated with the Statutory Harbour Authority activities, but also the additional annual payment to the Pilots' National Pension Fund relating to its' deficit recovery plan. These costs will be recovered from the charges levied on ships visiting Wisbech and Sutton Bridge using the Harbour Authority/Pilotage service. These will include both commercial shipping and ships associated with the Wind Farms construction.
- Taking into account the total estimated costs of running the service in 2015/16, together with anticipated shipping activity, it is proposed that all Statutory Harbour Dues are increased by around 1.5%. In addition, new charges are proposed for Pilot Ordering, Harbour Master Superintendance and Local Notices to Mariners.
- It is also proposed that Wharfage Dues (levied on goods being imported or exported from Wisbech and discharged across the Council's quay) be increased by 1.5%.

#### **3.2 Wisbech Yacht Harbour**

- All fees are proposed to increase by around 5%. In addition, a new charge is proposed for the Hire of the Yacht Harbour Cradles.

#### **3.3 Mini-Factories, South Fens Business Centre and The Boathouse**

- Rental rates at South Fens and The Boathouse are proposed to increase by around inflation (rounded). With the current challenging economic climate, rents have been set at a level which maintains competitiveness and encourage increased occupancy.
- Room hire rates have been set a level to maintain competitiveness, which has resulted in a variety of proposed percentage increases rounded to the nearest 25p.

### **4 ENVIRONMENT & LEISURE SERVICES**

4.1 All fees have generally been increased by a minimum of inflation except for Process Authorisation Fees which are statutory charges, Ship Sanitation Certificates which are increased annually in line with the Association of Port Health Authorities recommended charges and the specific charges detailed below.

#### **4.2 Cemeteries Service**

- The Council provides a burial service in 6 cemeteries across the District, whilst maintaining another 15 closed cemeteries. FDC works hard to make sure that the cemeteries are pleasant and attractive places to visit. In order to deliver what visitors to the cemeteries expect, we work together with our contractor, TLG, to ensure that high standards are maintained.

- When assessing local charges for the cemeteries service, fees charged by neighbouring authorities are considered alongside the Council's current set of fees. In addition, the Council looked at the ongoing costs of maintaining the cemeteries throughout Fenland, and in particular the future implications of our memorial inspection programme. The recommended fees have been set at a level that continues to compare favourably with neighbouring authorities and will allow the Council to continue to manage cemeteries effectively in the future.

#### Comparison Adult Burial with neighbouring authorities (2014/15)

Product	Proposed 2015/16		Current Prices 2014/15	
	Fenland	City	Peterborough	BCKLWN
Interment - Adult	£620	£575	£683	£820
Purchase – Adult Plot	£620	£569	£840	£550
Memorial - Adult	£170	£172	£84	£230
Memorial - Inscription	£85	£117	£49	£125
<b>Total Cost</b>	<b>£1,435</b>	<b>£1,389</b>	<b>£1,575</b>	<b>£1,980</b>

- From the table above it can be seen that there remains scope for Fenland to increase prices by the proposed amounts and remain reasonable by comparison.

#### 4.3 Commercial Waste and Recycling Charges

- It is difficult to obtain information from the commercial sector for market analysis purposes, the table below shows wide differences between prices set by neighbouring authorities and commercial service providers. FDC is in the upper range of these prices.
- FDC provides a single price with no extras or VAT and has a good reputation for the reliable service that it provides to the 510 commercial waste customers served. Recent feedback indicates that the majority of businesses were satisfied with the services offered; of the 21 responses to the 250 customers asked, 19 were either satisfied or very satisfied with the services offered.
- The commercial recycling service continues to be successful with more than 100 customers taking advantage of the service.

The current 2014/15 collection charges (per lift) for general commercial waste are:

Supplier	Sack	240lt	360lt	660lt	1100lt
<b>BCKLWN</b>	£2.44	£7.77	£9.37	£12.15	£16.18
<b>SCDC</b>	£1.45	£3.75	£5.65	£10.00	£14.00
<b>Cambridge City</b>	£1.30	£4.80	£6.69	£10.08	£11.88
<b>Glazewing</b>	£1.75	£6.61	£7.51	£8.50	£12.84
<b>UK Waste</b>		£7.16	£8.50	£10.25	£12.00
<b>Average of Above</b>	<b>£1.73</b>	<b>£6.02</b>	<b>£7.54</b>	<b>£10.20</b>	<b>£13.38</b>
<b>FDC Current</b>	£1.95	£7.10	£7.65	£11.10	£15.75
<b>FDC 2015/16</b>	£2.00	£7.30	£7.85	£11.35	£15.75

- A large part of the cost of the general waste service is the disposal charge for the waste collected. This year, the landfill tax will increase by RPI, the likely impact of

which will be between £2 and £3 per tonne. This increase will need to be passed on to our customers.

- This year maximum weights per bin have been included within fees and charges to encourage better use of bins and increased recycling from larger waste producers.

#### 4.4 Bulky Household Waste

- Last year income from this service achieved £16,462 and the current profile is predicted to be around £19,000. Running this type of responsive service in an area such as Fenland is expensive and in many cases the income does not cover the costs associated with a collection.
- Local charities and re-use companies offer collections at lower prices than FDC, in some cases for free, in order to re-use or provide products for resale and this results in a reduced need for the bulky service.
- The Bulky Service is however essential to some householders who do not have the transport to dispose of larger items, or have items that are not suitable for personal re-use.
- Market analysis shows that Fenland has fallen behind neighbour authorities for the charge levied for 4 items to be removed.

##### **Other authority's current charges for 4 items of bulky household waste:**

<b>District</b>	<b>Charge first item</b>	<b>Charge 4 items</b>
Fenland	£25.00	£25.00
Cambs City	£22.00	£33.00
East Cambs.	£22.00	£29.33
Hunts	£23.00	£32.00
South Cambs	£30.00	£35.00
Kings Lynn West Norfolk	£28.00	£37.50
Average charge	£25.00	£33.37

- The average number of items within the 472 collections already performed this year is 3; with 186 requests for 4 or more items. It is proposed that this charge be increased to £29.50 per collection for 4 items in 2015/16 with each additional item being £14.50 to bring Fenland more in line with neighbouring authorities.

#### 4.5 Domestic Bin Provision

- The Council has the power under Section 46 of the Environmental Protection Act 1990 to make a charge to the householder for waste receptacles.
- The present charge covers newly built properties and properties where bins have been taken by occupiers moving within or out of Fenland, the charge does not apply to cases of:
  - where the bin has been stolen,
  - where damage to the bin has been caused through the collection process,
  - at properties subject to an assisted collection or,
  - fair wear and tear.

- Practice varies amongst local authorities on charging for replacement bins, but the trend appears to be increasingly towards making a charge, although the charges vary:

	Fenland	Cambridge City	Peterborough
Charge	£29.50	£50.00*	£36.00

\*(residual bins)

- The proposed charge for 2015/16 is an increase to £30 for a single bin and £71.00 for the supply of all 3 bins to a new property.

#### 4.6 **Kitchen Caddies and Sacks**

- These remain a popular and useful product that our customers appreciate. The authority makes no profit on the sale of caddies and sacks. The proposed increase in prices reflects the increases experienced as a result of costs rising.

#### 4.7 **Graffiti Removal**

- The Graffiti Removal Service is provided to ensure there is a response in cases of racist or offensive graffiti on private or public property once reported. Over the 9 months since charges were introduced, the cleansing team have responded to just 5 reports of graffiti.
- Graffiti removal chemicals are expensive and the charge for this service is intended to recover a proportion of the expenditure. Customers requesting the service are required to provide a written disclaimer confirming their consent for the removal to take place.
- Advice on graffiti removal/treatment is also available on the Council's website.

#### 4.8 **Clinical Waste Charges**

- Fenland District Council provides a clinical waste collection service to 150 domestic households. These collections are made separately on a weekly basis to domestic customers, referred to Fenland District Council by the NHS, where care is being administered in their own home.
- In order to support the cost of providing this service a fee was introduced for domestic sanitary waste of £5.00 per collection to all customers from April 2014. It is proposed to allow this service to be provided for free for customers receiving home dialysis or, at the discretion of the relevant director, in cases where charges will cause financial hardship.

## 4.9 Leisure Services

### (i) Summary

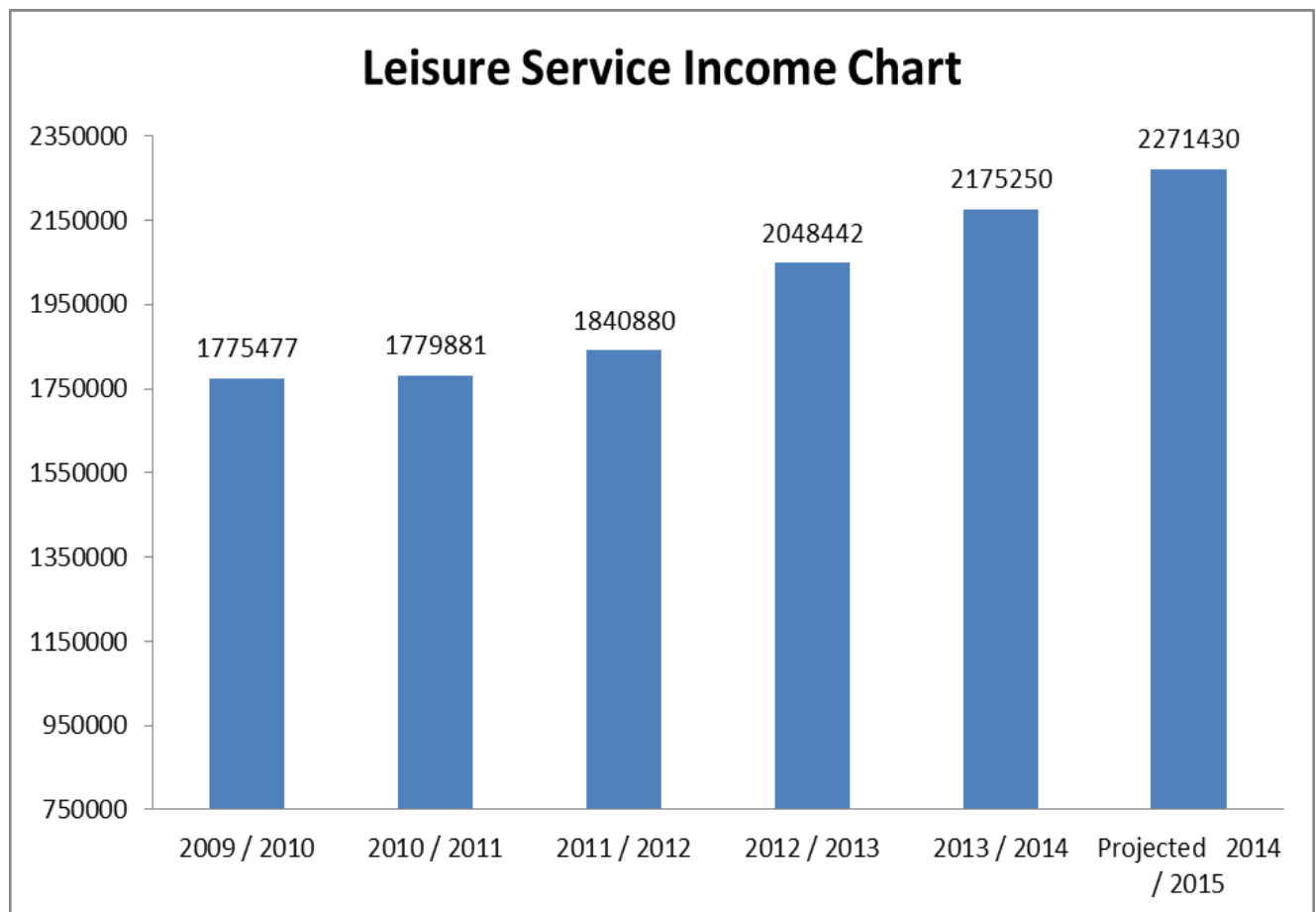
- Fenland operates a leisure centre in each market town. Attendances are approximately 625,000 paying visits per year, generating projected revenue of just under £2.27m in 2014/15.
- There remains spare capacity in each of the facilities to accommodate more users during the Daytime Membership periods. Anytime (peak) membership usage in most fitness facilities is at or near capacity.
- The leisure service is a discretionary service, provided by the Council for the benefit of the community, delivering a quality, customer focused service.
- The leisure service continues to position itself on a more commercial footing continuing with the actions set out in the leisure strategy, adopting principles used by the wider leisure industry to maximise financial performance.
- Customer feedback indicates that customers are generally pleased with the service that they receive and would recommend the service to a friend or colleague.

### (ii) Budget Position

- Fees and charges levied for use of the leisure centres contribute towards reducing the net cost of providing the service. The net position remains a deficit, however the cost of running the centres continues to reduce as the service transforms to operating on a more commercial footing.

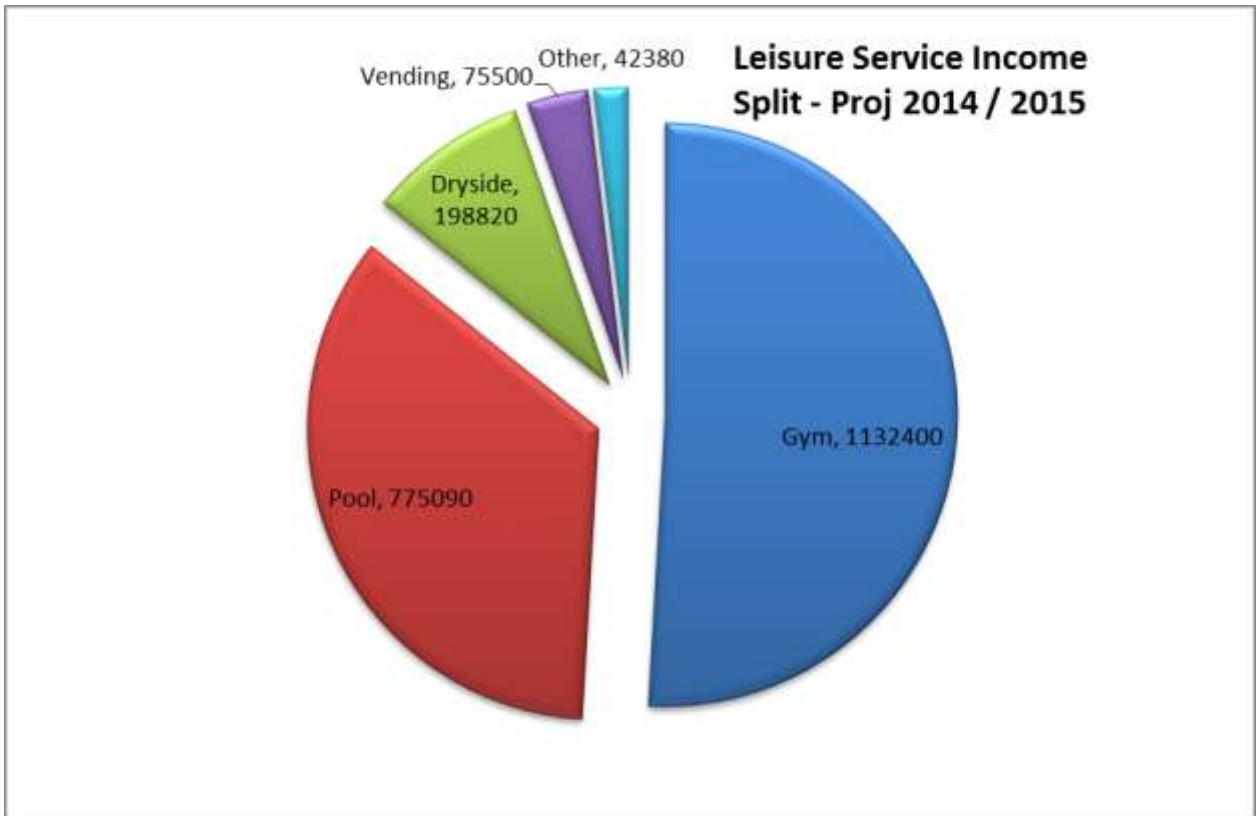
### (iii) Income Trends

- The chart below illustrates the income position of the business over the past 6 years, with a projection for the current financial year, highlighting that the service income levels are increasing marginally year on year.

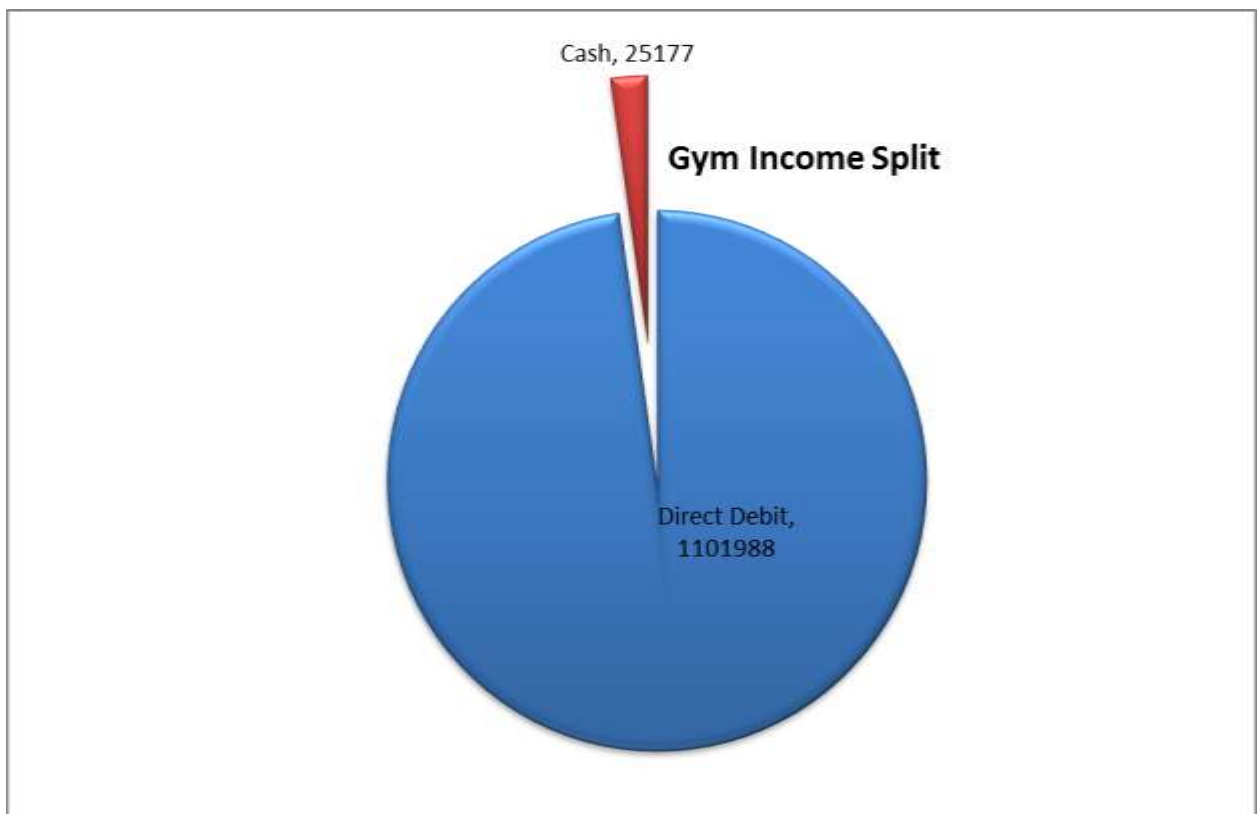




- Whilst the service provides access to many health and social activities, the bulk of income stems from swimming pool and gym income; this is demonstrated and further broken down in the following chart, based on projected 2014/15 income:



- Of the £775,090 pool income, approximately 40% comes from the learn to swim programme.
- The chart below highlights the effect of changes to the membership options following last year's pricing review. Direct debit payments now make up 99% of gym income; almost all customers are now part of the membership scheme and pay monthly by direct debit meaning the business has more stability in predicting income levels.



#### (iv) Leisure Services Pricing

- It is clear that a continued focus on income from the gym direct debit membership schemes and pool income, especially the learn to swim programme, is essential in maintaining and further increasing the income levels of the service.
- Instead it is important to build increased perceived value to the current offer whilst remaining competitive with other local service providers.
- The following table demonstrates that prices are at the market rate for similar services offered in the surrounding area.

**A comparison of key leisure activities is shown below:**

	Fenland District Council	One Leisure Huntingdonshire District Council	Alive Leisure Kings Lynn & West Norfolk	Leisure Connection Stamford & Spalding	Vivacity, Peterborough	Alpine Fitness (no pool or fitness classes)	Oliver Cromwell Hotel (no fitness classes)	TruGym, P'boro (no pool, limited classes)	24/7 Fitness, Wisbech (no pool)	Lakeside Lodge, P'dley No pool or classes
Headline monthly direct debit membership	<b>£40.50**</b> (see below)	£39.00	£42.00	Price on request	£39	£45	£40	£14.99	£19.95	£27
Cash Gym Entry	<b>£6.90</b>	£7.00	£7.15	£7.05	£8.25	N/A	£8.00	N/A	N/A	£7.00
Fitness Class	<b>£6.00</b>	£6.00	£5.20	£6.50	£5.60	N/A	N/A	N/A	N/A	N/A
Headline monthly direct debit swim only	<b>£27.50</b>	£27.50	£21.00	N/A	N/A	N/A	£28.00	N/A	N/A	N/A
Casual Swimming	<b>£3.90</b>	£3.70	£4.35	£4.65	£4.60	N/A	N/A	N/A	N/A	N/A
Pool Hire	<b>£81.00</b>		£101.65	£138.95		N/A	N/A	N/A	N/A	N/A
Badminton Court Hire	<b>£10.60</b>	£9.50	£10.50	N/A	£11.00	N/A	N/A	N/A	N/A	N/A
Football Pitch	<b>£50.00</b>	£49.00	£53.75	N/A	£56.50	N/A	N/A	N/A	N/A	N/A
Soft Play	<b>£3.70</b>	£5.00	£5.45	N/A	N/A	N/A	N/A	N/A	N/A	N/A

[ Similar local authority facilities ]

[ Private leisure facilities ]

- Fees charged by the Council are generally at a similar rate compared to local authority neighbours (including those now ran by trust or private operator under contract).
- There is a variance in what private operators charge due to the difference in products and facilities. Private operators do not generally publish prices, so obtaining detailed pricing information is problematic.
- An increase of around 2% (rounded to the nearest 5p) is considered appropriate for most pay and play products, with the direct debit membership scheme seeing no increase to ensure competitiveness with private sector operators locally.
- \*\* Whilst the headline membership price sits at £40.50, the majority of members commit to a 6 or 12 month membership bringing the monthly cost down by up to £7 per month. (see Appendix A). In addition just under 15% of memberships are taken out as off-peak, at a rate of as little as £23.50 per month. Spare capacity in the facilities during the daytime means that the service continues to try and attract more Daytime members at this off-peak price.

## (v) Summary of Financial Effects

- The adjustments to prices recommended are designed to ensure that the service increases income levels by approximately £23,350 on the current year's income to match expectations for next year's revenue budget.
- The approximate changes in income are detailed below:

	<b>Increase £</b>
Pool	6,530
Lifestyle	11,335
Dryside	2,575
Other	2,910
	<b>Total: £23,350</b>

## 5 RESOURCES & CUSTOMER SERVICES

- 5.1 Room hire charges at the Fenland Hall and the One Stop Shops are proposed to increase by around 3%. A small amount of income is generated from these charges.

## 6 HOUSING, ECONOMIC & COMMUNITY DEVELOPMENT

### 6.1 Travellers Sites

- The Council operates and manages 5 sites comprising 64 pitches, situated in Wisbech, Wisbech St. Mary, Murrow, Parson Drove and Chatteris, on behalf of Cambridgeshire County Council (who owns them). No increase in site rents are proposed as the income from these currently exceed operating costs. Any surplus generated from these rents are re-invested in the sites in accordance with the management arrangements agreed with Cambridgeshire County Council.

### 6.2 Homeless Persons Accommodation

- Increase in rents at Creek Road Hostel of around 1.2% is proposed.
- Increase in rents of 2.2% at the temporary accommodation properties (leased from Roddons) are proposed, in accordance with the lease agreement. This mirrors the increase for the rest of Roddons' properties.

### 6.3 Building Control

- During January 2015, the Council joined the CNC Building Control Partnership. Consequently, the charges for Building Control in the future will be set by the CNC Partnership Joint Committee with this Council having Member and Senior Officer representation. Charges will then be consistent across all authorities in the partnership.

### 6.4 Planning Fees

- These fees are set by government. Following four years of no increases, these fees were last increased by 15% with effect from 22 November 2012. No further increases are planned for 2015/16.
- Officers are currently reviewing the potential to introduce a 'pre-planning application' charge. This would produce benefits both to the public and the Council in terms of

timeliness of responses, quality of submissions and generally ensuring a smoother planning application process. Proposed future charges for this will be considered by Cabinet and Council in due course.

- No increase in Ancillary charges are proposed as very limited income is generated from these.

## 6.5 CCTV

- No increase in these charges are proposed. Very limited income is generated from these charges.

## 6.6 Licensing

- Licensing Fees issued under the Licensing Act 2003 and Gambling Act 2005 are set by government and no increases are proposed for 2015/16.
- Hackney Carriage/Private Hire Licences charges should be set a level to recover the estimated cost of the service. In order to meet this objective and due to an increase in administrative work associated with these licences, it is proposed that new Drivers Licence fees are increased by £25 (31.1%) and new and renewal Vehicle Licence fees are increased by £20 (16.7%).

## 7 POLICY & GOVERNANCE

### 7.1 Land Charges

- No increase in the basic search fees are being proposed, as the current fees are at a level which covers costs and maintains competitiveness.

### 7.2 Electoral Registration

- These fees are set by government and no further increases are planned for 2015/16.

## 8 FINANCIAL SUMMARY

- 8.1 The proposals in sections 3-7 above and Appendix A would, at current usage levels, generate further income from fees and charges by an estimated £56,590. This would, in overall terms, meet the income levels already included in the draft budget report for 2015/16. Any reduction in the level of increases proposed will increase the pressure on the level of savings required.
- 8.2 The total estimated fees and charges which will be included in the final budget report for 2015/16, takes into account the agreed level of fees together with estimated usage/activity levels.



Growth & Infrastructure

Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
<b>PORT OF WISBECH AUTHORITY (NENE PORTS) FEES &amp; CHARGES</b>				
<b>1. <u>Harbour and Light Dues</u></b>				<b>£2,600</b>
a. To Wisbech - per G.T.	0.471 (z)	0.478 (z)	1.4%	
b. To Sutton Bridge - per G.T.	0.394 (z)	0.400 (z)	1.6%	
<b>Oil Spill Prevention Charge</b> - per ship per visit	17.95	18.20	1.4%	<b>£100</b>
<b>2. <u>Conservancy Dues</u></b>				<b>£2,200</b>
a. To Wisbech - per G.T.	0.342 (z)	0.347 (z)	1.4%	
b. To Sutton Bridge - per G.T.	0.342 (z)	0.347 (z)	1.4%	
<b>3. <u>Wharfage Dues (Wisbech Only)</u></b>				<b>£600</b>
(i) Steel & Iron products - per tonne	0.479 (z)	0.486 (z)	1.5%	
(ii) Timber (Deals, battens, boards etc) - per cu.m.	0.490 (z)	0.497 (z)	1.4%	
(iii) Timber (Plywood, hardboard etc) - per cu.m.	0.620 (z)	0.629 (z)	1.5%	
(iv) Grain, Animal Feeds - per tonne	0.453 (z)	0.460 (z)	1.5%	
(v) Fertilisers, Sand, Salt - per tonne	0.554 (z)	0.562 (z)	1.4%	
(vi) Aggregates - per tonne	0.554 (z)	0.562 (z)	1.4%	
(vii) Bricks, Scrap Metal - per tonne	0.479 (z)	0.486 (z)	1.5%	
Others by arrangement				
(viii) ISPS Charge - per ship per visit	31.35 (z)	31.82 (z)	1.5%	
<b>4. <u>Pilotage and Boarding &amp; Landing Dues</u></b>				<b>£4,200</b>
<b>a For a vessel to Wisbech</b> - total for inward and outward - per G.T.				
(i) 1000 or below (Minimum - Lump Sum)	684.08 (z)	694.34 (z)	1.5%	
(ii) exceeding 1000	0.686 (z)	0.696 (z)	1.5%	
<b>b For a vessel to Sutton Bridge</b> - total for inward and outward - per G.T.				
(i) 1000 or below (Minimum - Lump Sum)	641.97 (z)	651.60 (z)	1.5%	
(ii) exceeding 1000	0.642 (z)	0.652 (z)	1.6%	

Growth & Infrastructure

Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
<p><b>Additional Charges</b> (excluding any charges imposed by terminal operators or agents in respect of attendance at ships by boatmen / ropemen or other personnel)</p>				
<p><b>c Detention</b> If a pilot is detained on board or taken to another port as a result of extreme weather or other unavoidable causes: a charge per hour of up to a maximum of The ship will also be liable for any public transportation costs of the pilot's return to port of boarding and subsistence charges during this time.</p>	<p><b>66.47 (z)</b> <b>996.81 (z)</b></p>	<p><b>67.50 (z)</b> <b>1,011.80 (z)</b></p>	<p><b>1.5%</b> <b>1.5%</b></p>	
<p><b>d 'Dead Ship'</b> For <i>force Majeure</i> pilotage of a vessel without the use of main engine/s, the compulsory pilotage rate is as per 4(a) and 4(b) plus 100%.</p>				
<p><b>e Harbour Services</b> Vessel movements in harbour area including mooring and unmooring and moving berth, Draft Surveys, a flat rate charge of</p>	<p><b>92.60 (z)</b></p>	<p><b>94.00 (z)</b></p>	<p><b>1.5%</b></p>	
<p><b>f Attendance</b> For pilotage subsequently not required for a tide or failure to make ETA/ETD or vessel does not arrive as advised, a flat rate of</p>	<p><b>92.60 (z)</b></p>	<p><b>94.00 (z)</b></p>	<p><b>1.5%</b></p>	
<p>For inward passage cancelled following attendance, a further flat rate charge for boarding service of 1 hour pilot boat at per hour</p>	<p><b>76.75 (z)</b></p>	<p><b>220.50 (z)</b></p>	<p><b>187.3%</b></p>	
<p><b>g Pilot Exemption Certificate Application (Processing fee)</b> For a Master of any vessel over 20m working in the harbour jurisdiction without a pilot must apply for a PEC, subject to approval from the Harbour Ma:</p>	<p><b>275.65</b></p>	<p><b>279.80</b></p>	<p><b>1.5%</b></p>	
<p><b>h Pilot Exemption Fee 25% of Full Pilotage (per day)</b></p>				
<p><b>i Dredging/Bed Levelling (Charge per Hour)</b> Minimum of 3 hours, plus mobilisation (see below) Tariff rates for Dredging/Bed Levelling apply only within the port areas of Wisbech and Sutton Bridge. Others by negotiation.</p>	<p><b>272.40</b></p>	<p><b>276.50</b></p>	<p><b>1.5%</b></p>	
<p><b>j Towing (Charge per Hour)</b> Minimum of 2 hours within the confines of the harbour areas, plus mobilisation/cancellation time (see below) Minimum of 4 hours for a stern tow from seaward to Sutton Bridge, plus mobilisation time (see below)</p>	<p><b>272.40 (z)</b> <b>272.40 (z)</b></p>	<p><b>276.50 (z)</b> <b>276.50 (z)</b></p>	<p><b>1.5%</b> <b>1.5%</b></p>	

**Growth & Infrastructure**

Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
<b>k Mobilisation/Cancellation fee Time (Charge per Hour)</b> Charge for passage to place towing vessel on station, with a Minimum of 1 hour. No charge will apply if cancelled 4 hrs before HW	163.40 (z)	165.85 (z)	1.5%	
<b>l Surveying</b> Per day or part thereof, hire of equipment Per hour, for processing results Cancellation fee of 40% of completed works	160.00 87.10	162.40 88.40	1.5% 1.5%	
<b>m Harbour vessel's workboat hire (Charge per hour)</b> Per hour, Minimum 4 hours, small boat hire Orca WB1 Per hour, minimum 4 hours, small workboat hire Nene Surveyor Per hour, minimum 4 hours, pilot boat hire Nene Pilot, Fenland Pilot Per hour, minimum 4 hours, Fenlander Tug	83.70 170.90 220.50 272.45	85.00 173.45 223.80 276.50	1.6% 1.5% 1.5% 1.5%	
Charges for i and l above, if during weekends or between 18:00 and 06:00 on any week day shall be +50% Tariff rates for surveying apply only within the port areas of Wisbech and Sutton Bridge. Others by negotiation.				
<b>n Marine Works Application</b> Processing Fee (minimum)	77.20	250.00	223.8%	
<b>o Duty Officer Call Out Charge</b> Out of hours (per hour) - 1600 - 0800	89.00	90.30	1.5%	
<b>p Marine Works Superintendence - per hour</b> (minimum 1 hour)	88.20	89.50	1.5%	
<b>q Pilot Ordering</b> All Pilots must be ordered 6 hours before HW, a late notice charge will be applied for each pilot ordered after this time		95.75	NEW	
<b>r Harbour Master Superintendence - per hour</b> (minimum 1 hour)		107.00	NEW	
<b>s Local Notice to Mariners</b> A charge will apply where the Harbour Authority has to raise a Local Notice to Mariners (LNTM) on behalf of third parties, of		150.00	NEW	



Growth & Infrastructure

Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
<p><b>Small Commercial Vessels - Non Resident.</b></p>				
<p><u>Mooring on Authority's Pontoons at Sutton Bridge or Wisbech</u></p>				
<p>Per metre LOA per 24 hours or part there of</p>	5.75	5.85	1.7%	
<p>Per metre per 7 days</p>	25.00	25.40	1.6%	
<p><b>Small Commercial Vessels - Resident/Non Resident</b></p>				
<p>Harbour &amp; Light Dues &amp; Conservancy Charge per vessel per visit.</p>	21.00 (z)	21.30 (z)	1.4%	
<p>Fuel Transfer Charge or Permission to fuel from tanker or across Authority's property.</p>				
<p>Per vessel per bunker and subject to 24 hours notice and Harbour Master's permission.</p>	39.00	39.60	1.5%	
<p>NB for purposes of this tariff addendum, Small Commercial Vessels are deemed those certified under the MCA Small Commercial Code of Practice and/or 24 metres LOA or below.</p>				
<p><b>Commercial Vessels - Lay By Wisbech Commercial Quay</b></p>				
<p>For all commercial vessels other than defined small commercial vessels, a charge per gross tonne shall apply per entry as follows.</p>	0.84	0.85	1.2%	
<p>An entry shall permit a maximum stay of four days after which further layby berthing dues become payable. Minimum 4 days.</p>				
<p>Harbour &amp; Light Dues, Pilotage, Conservancy, ship's waste, oil spill and ISPS charges as per tariff.</p>				
<p>Wisbech ship berths are NAABSA berths and vessels are subject to being required to move on demand. If dead ship, berthing conditions are strictly by prior agreement with the Harbour Master.</p>				
<p>VAT payable where applicable. All charges fall due on demand and before departure unless account facilities have been applied for and approved in advance.</p>				

**Growth & Infrastructure**

Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
<b>5. <u>Wisbech Yacht Harbour</u></b>				
(All Rates include VAT at standard rate)				
<b>a Pontoon Berths - Contract (Long Term) Berthing Rates</b>				<b>a - b</b>
<b>Standard Term - (Vessel LOA greater than 6.0m)</b>				<b>£3,300</b>
	<b>Rate/metre £</b>	<b>Rate/metre £</b>		
12 months	<b>125.00</b>	<b>131.25</b>	<b>5.0%</b>	
6 months	<b>84.00</b>	<b>88.00</b>	<b>4.8%</b>	
3 months (min contract)	<b>50.50</b>	<b>53.00</b>	<b>5.0%</b>	
Port of Wisbech Authority Annual Licence	<b>13.00 (z)</b>	<b>14.00 (z)</b>	<b>7.7%</b>	
<b>note</b>				
- For contract berthing customers boats can remain afloat or be stored ashore.				
- All long term contracts can be entered into at any time during the year, regardless of whether or not this overlaps financial years.				
<b>b Pontoon Berths - Non-Contract (Visitor) Berthing Rates (Including Port of Wisbech Authority licence contribution)</b>				
	<b>Rate/metre £</b>	<b>Rate/metre £</b>		
Daily - per 24 hours (minimum charge £5.00)	<b>1.50</b>	<b>1.60</b>	<b>6.7%</b>	
Weekly	<b>6.20</b>	<b>6.50</b>	<b>4.8%</b>	
Monthly (28 days)	<b>19.40</b>	<b>20.40</b>	<b>5.2%</b>	
Special Events	<b>POA</b>	<b>POA</b>		
Short Stay Berth (Subject to availability) Max 2 hrs, not overnight	<b>No charge</b>	<b>No charge</b>		
Sail Training Vessels	<b>Less 20%</b>	<b>Less 20%</b>		
Club Rallies of over 2 Boats per visit	<b>Less 20%</b>	<b>Less 20%</b>		
Narrow Boats over 11m LOA	<b>Less 20%</b>	<b>Less 20%</b>		
Weather-bound craft maximum of one week	<b>Less 20%</b>	<b>Less 20%</b>		
<b>Conditions of Use</b>				
This tariff should be read in conjunction with the Wisbech Yacht Harbour Terms and Conditions of Use and the Berthing Licence.				
1 All contracts are subject to availability and all fees payable in advance. Exceptions are berth holders requiring 6 months or more occupancy who may pay monthly by Standing Order, subject to a 5% administration charge.				
2 Cancelled contracts will attract a cancellation fee of 15% of the total contract value.				
3 An administration fee of 10% may be applied to all non-contract charges which are invoiced against any vessel which leaves the Yacht Harbour before settlement of an account.				
4 Berthing charges include Port of Wisbech harbour dues, portable water for filling tanks and access to Yacht Harbour facilities. NB Visiting craft are not guaranteed an alongside berth and depending on availability may be				



Growth & Infrastructure

Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
required to raft up.				
5 Multi-hulled vessels may be subject to a surcharge of 1.5 times actual rate.				
6 Commercial vessels, (those not designed and/or used for leisure purposes), may be subject to a surcharge of actual costs as a result of charges levied by Local or Statutory authorities.				
7 LOA, (length overall), is the maximum length of any vessel and includes overhangs (push pits, pull pits, bowsprits, davits, etc)				
Administration charge for visiting vessels leaving without paying dues in full	27.50	29.00	5.5%	
Administration charge for each debtor account referred for collection	103.00	105.00	1.9%	
Administration charge for change in billing method after berthing application is accepted	27.50	29.00	5.5%	
<b>c Ancillary Charges</b>				£1,200
All yard services apply from 08:30 to 16:30 Monday to Friday excluding Bank Holidays. Otherwise charges are plus 100%.				
Any emergency weekend lifting plus 100%				
<b>(i) Boat lifting - Up to 15m LOA or 20 tonnes</b>				
<b>Lift Out</b>				
To yard, including shoring up using boat cradle/stands. Per metre	16.20	17.00	4.9%	
Minimum Charge	97.00	102.00	5.2%	
<b>Relaunch/Lift onto Trailer</b>				
Per metre.	16.20	17.00	4.9%	
Minimum Charge	97.00	102.00	5.2%	
<b>(ii) Vessels over 15m LOA and /or 20 tonnes to 55 tonnes plus 30%.</b>				
<b>Lift Out</b>				
To yard, including shoring up using boat cradle/stands. Per metre	21.00	22.00	4.8%	
Marine Service waiting charge per hour per person	37.00	39.00	5.4%	
<b>Relaunch/Lift onto Trailer</b>				
Per metre.	21.00	22.00	4.8%	
Weekly yard charge. Per metre Per week	7.60	8.00	5.3%	
<b>(iii) Vessels over 15m LOA and /or 55 tonnes to 75 tonnes plus 40%.</b>				
<b>Lift Out</b>				
To yard, including shoring up using boat cradle/stands. Per metre	22.80	24.00	5.3%	
Marine Service waiting charge per hour per person	37.00	39.00	5.4%	
<b>Relaunch/Lift onto Trailer</b>				

**Growth & Infrastructure**

Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
Per metre.	22.80	24.00	5.3%	
Weekly yard charge. Per metre Per week	7.60	8.00	5.3%	
(iv) <b>Lift out</b>				
<b>Hold in Slings</b> (subject to availability). Per metre, per 30 minutes Return to water	6.60	7.00	6.1%	
<b>Block Off</b> (ie. non use of yard cradle/stands). Per metre	8.50	9.00	5.9%	
<b>Hire of Yacht harbour Cradles (subject to availability)</b> per annum / pro rata per cradle		100.00	NEW	
<b>Pressure wash by yard.</b> Per metre.	5.25	5.50	4.8%	
<b>Hire of electric pressure washer</b> (subject to availability). Per use.	10.40	11.00	5.8%	
<b>Hire of petrol pressure washer</b> (subject to availability). Per day. Plus Fuel.	38.00	40.00	5.3%	
(v) <b>Boom Crane Lifting . Max 3 tonnes.</b>				
<b>Mast stepping/unstepping</b> , per mast/per hour or part/per metre	10.50	11.00	4.8%	
<b>Engine lift</b> , per engine, per hour or part.	68.00	71.50	5.1%	
<b>Comercial Engine Lift</b>	POA	POA		
<b>Small boat lift.</b> Per metre each way.	10.50	11.00	4.8%	
Minimum charge each way.	41.80	43.90	5.0%	
<b>Other plant not provided by Harbour Authority.</b> Permission to bring plant onto harbour property. Subject to Harbour Master's approval. Per use.	48.50	51.00	5.2%	
(vi) <b>Other Services</b>				
<b>Mast Storage.</b> Per mast up to 12m vessel LOA. Single payment . Over 12m vessel LOA. Single payment.	48.50	51.00	5.2%	
	68.00	71.50	5.1%	
<b>Boat Trailer or Cradle Storage</b> (subject to availability of space). p/a	69.80	73.00	4.6%	
<b>Miscellaneous Storage</b> as per trailer tariff	69.80	73.00	4.6%	
<b>Boat movement by yard staff</b> per hours, per metre				
Under boat's own power	5.00	5.25	5.0%	
Using WYH workboat	12.60	13.20	4.8%	
<b>Cleaning boat yard</b> if left untidy. Per hour.	57.20	60.00	4.9%	

Growth & Infrastructure

Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
<b>Marine Services Labour</b> For any additional work per hour.	38.00	40.00	5.3%	
<b>Marina pump out.</b> Per use, subject to availability.	5.70	15.00	163.2%	
<b>Non boatyard temporary hard standing.</b> Subject to availability. Charges as per non contract berthing rates.				
<b>Hire of forklift and operator.</b> Up to 2.8 tonne lifts. First half hour or part.	52.50	55.00	4.8%	
Per additional hour	26.25	27.50	4.8%	
<b>Scaffold Board hire</b> per week or part thereof.	31.00	32.50	4.8%	
<b>Electricity</b> By prepaid card from Harbour Office				
<b>Tradesmen's Licence.</b> Annual working permit. Tradesmen to work in boatyard, yacht harbour or slipway. Subject to insurance and Harbour Master's approval.	38.00	40.00	5.3%	
<b>Slipway</b> Haul and launch per metre	41.00	43.00	4.9%	
Shoring up. Time and materials basis.				
Slip rent per day per metre.	4.20	4.40	4.8%	
<b>Crab Marsh Work Shop</b> Premium under cover boat storage - short term Contract Only (berthing Contract rate + £150 per month)				
 Amended Charge		 Proposed New Charge		

**Growth & Infrastructure**

Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
<b>6. <u>Sewage Disposal</u></b>  <b>Properties not connected to mains sewer</b> Private dwellings Service charge (per annum) Standing charge (per annum) Charges to Roddons as per the Transfer Agreement	< As per AW >	< As per AW >		
<b>7. <u>Mini Factories</u></b>  <b>Rents negotiable within:</b>  a. the minimum - per square foot and; ** b. the maximum - per square foot  c. the minimum - per square metre and; ** d. the maximum - per square metre  It should be noted that VAT is applicable on rental income at Venture House & South Fens Enterprise Park Includes charges for acceptable trade refuse collection and disposal, insurance, water rates (where applicable), and site maintenance.  ** to be applied when market forces dictate	4.00 (e) 7.15 (e)  43.06 (e) 76.96 (e)	4.00 (e) 7.50 (e)  43.06 (e) 80.73 (e)	0.0% 4.9%  0.0% 4.9%	£0
<b>8. <u>South Fens Business Centre, Chatteris</u></b> charges shown <b>net</b> of VAT  a. Rent per square foot Units over 1075 ft2 Units over 540 ft2 Units over 225 ft2 Units under 225 ft2  b. Rent per square metre Units over 100m2 Units over 50m2 Units over 21m2 Units under 21m2	n/a 17.75 18.00 18.50 19.00  n/a 191.06 193.75 199.13 204.51	n/a 18.00 18.25 18.75 19.25  n/a 193.75 196.25 201.80 207.20	1.4% 1.4% 1.4% 1.3%  1.4% 1.3% 1.3% 1.3%	£0

**Growth & Infrastructure**

Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
<b>c. Catering</b>				<b>Room Hire</b>
Tea and coffee per head	2.00	2.00	0.0%	c - f
Orange Juice per jug	1.50	1.50	0.0%	£1,000
<b>d. Weekday room charges (Mon-Fri 9am to 5pm)</b>				
Rates for tenants - per hour				
Beech	20.00	20.50	2.5%	
Oak/Apple	15.00	15.50	3.3%	
Meeting rooms (first hr free)	8.00	8.25	3.1%	
Rates for tenants - per half day				
Beech	52.50	53.50	1.9%	
Oak/Apple	37.50	38.50	2.7%	
Meeting rooms	20.00	20.50	2.5%	
Rates for tenants - per full day				
Beech	83.00	84.50	1.8%	
Oak/Apple	61.50	62.50	1.6%	
Meeting rooms	34.00	34.50	1.5%	
<b>e. Weekday room charges (Mon-Fri 9am to 5pm)</b>				
Rates for others - per hour				
Beech	32.00	33.00	3.1%	
Oak/Apple	20.00	20.50	2.5%	
Meeting rooms	12.50	12.80	2.4%	
Rates for others - per half day				
Beech	79.00	81.00	2.5%	
Oak/Apple	56.00	57.50	2.7%	
Meeting rooms	29.00	29.75	2.6%	
Rates for others - per full day				
Beech	139.00	141.00	1.4%	
Oak/Apple	100.00	102.00	2.0%	
Meeting rooms	46.00	47.00	2.2%	
<b>f. Evenings/Weekend room charges</b>				
Rates for others - per hour				
Beech	62.00	63.50	2.4%	
Oak/Apple	52.00	53.25	2.4%	
Rates for others - per half day				
Beech	165.00	169.00	2.4%	
Oak/Apple	125.00	127.50	2.0%	
Rates for others - per full day				
Beech	340.00	350.00	2.9%	

**Growth & Infrastructure**

Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
Oak/Apple	280.00	287.50	2.7%	
<b>9. <u>The Boathouse, Wisbech</u></b> charges shown net of VAT				<b>£0</b>
<b>a.</b> Rent per square foot				
Units 1 to 34	19.00	19.25	1.3%	
Unit 35	18.00	18.25	1.4%	
Units 36 to 38	18.50	18.75	1.4%	
<b>b.</b> Rent per square metre				
Units 1 to 34	204.51	207.20	1.3%	
Unit 35	193.75	196.25	1.3%	
Units 36 to 38	199.13	201.80	1.3%	
<b>c.</b> Catering				<b>Room Hire</b>
Tea and coffee per head	2.00	2.00	0.0%	c - f
Orange Juice per jug	1.50	1.50	0.0%	£1,000
<b>d.</b> Weekday room charges (Mon-Fri 9am to 5pm)				
Rates for tenants - per hour				
Richard Young Large	20.00	20.50	2.5%	
Lambton/Young 1 or 2	15.00	15.50	3.3%	
Meeting rooms (first hr free)	8.00	8.25	3.1%	
Rates for tenants - per half day				
Richard Young Large	52.50	53.50	1.9%	
Lambton/Young 1 or 2	37.50	38.50	2.7%	
Meeting rooms	20.00	20.50	2.5%	
Rates for tenants - per full day				
Richard Young Large	83.00	84.50	1.8%	
Lambton/Young 1 or 2	61.50	62.50	1.6%	
Meeting rooms	34.00	34.50	1.5%	
<b>e.</b> Weekday room charges (Mon-Fri 9am to 5pm)				
Rates for others - per hour				
Richard Young Large	32.00	33.00	3.1%	
Lambton/Young 1 or 2	20.00	20.50	2.5%	
Meeting rooms	12.50	12.80	2.4%	
Rates for others - per half day				
Richard Young Large	79.00	81.00	2.5%	
Lambton/Young 1 or 2	56.00	57.50	2.7%	
Meeting rooms	29.00	29.75	2.6%	



**Growth & Infrastructure**

Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
Rates for others - per full day Lambton/Young 1 or 2	139.00	141.00	1.4%	
Henson/Lambton/Young	100.00	102.00	2.0%	
Meeting rooms	46.00	47.00	2.2%	
<b>f. Evenings/Weekend room charges</b>				
Rates for others - per hour				
Richard Young Large	62.00	63.50	2.4%	
Lambton/Young 1 or 2	52.00	53.25	2.4%	
Rates for others - per half day				
Richard Young Large	165.00	169.00	2.4%	
Lambton/Young 1 or 2	125.00	127.50	2.0%	
Rates for others - per full day				
Richard Young Large	340.00	350.00	2.9%	
Lambton/Young 1 or 2	280.00	287.50	2.7%	
<b>10. Fenland Hall, March</b>				
<b>a. Room Hire</b> - per morning or afternoon session				
<b>(i) Council Chamber</b>	70.25 (e)	72.00 (e)	2.5%	
<b>(ii) Other Rooms</b>	31.00 (e)	32.00 (e)	3.2%	
<b>(ii) Supplement for use - after 6.30pm</b>	31.00 (e)	32.00 (e)	3.2%	
- on Saturdays and Sundays	74.00 (e)	76.00 (e)	2.7%	
- tea/coffee (minimum charge)	11.00	11.00	0.0%	
- tea/coffee (per head)	2.00	2.00	0.0%	
In respect of Parish Councils, Association of Local Councils, and approved charities, free of charge, but supplementary charges apply as appropriate				

## Environment &amp; Leisure

Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
<b>1. Licences and Certificates</b>				<b>£60</b>
a. Unfit Food Certificates				
(i) - per hour inclusive of travelling expenses	77.00 (n)	78.50 (n)	1.9%	
(ii) - minimum charge	41.50 (n)	42.00 (n)	1.2%	
b. Export Certificates	77.00 (n)	78.50 (n)	1.9%	
c. Acupuncture/Cosmetic piercing/Electrolysis/Semi-permanent skin colouring				
(i) - Licence fee	154.00 (n)	157.00 (n)	1.9%	
(ii) - renewal/transfer/variation	42.70 (n)	43.50 (n)	1.9%	
d. Detained Food - Recovery of commercial storage costs	<b>Cost Recovery</b>	<b>Cost Recovery</b>		
<b>2. Stray Dogs</b>				<b>£200</b>
Return of Stray Dog	35.50 (n)	40.00 (n)	12.7%	
plus kennelling fee	10.00 (n)	10.00 (n)	0.0%	
plus administration fee	11.10	11.20	0.9%	
- includes statutory fee of £25.00				
- per day or part thereof (Set by contractors -no increase)				
- per dog				
<b>3. Training Courses</b>				<b>£50</b>
CIEH Foundation (Level 2)	58.00 (e)	59.00 (e)	1.7%	
(Food Safety; Health & Safety; Healthier Foods/Special Diets)				
(* Multiple course bookings - any second Level 2 course booked at the same time is discounted by 50%)				
Level 3 Per module	58.00 (e)	59.00 (e)	1.7%	
Level 3 Full course	154.20 (e)	157.00 (e)	1.8%	
*CIEH Level 2 Refresher, COSHH; Risk Assessment; Manual Handling	38.50 (e)	39.00 (e)	1.3%	
(* Multiple course bookings - any second of these courses booked at the same time is discounted by 10%)				
Optional lunch cost when attending a whole day course	5.00 (n)	5.50 (n)	10.0%	
<b>4. Process Authorisation Fees</b>				
<b>Set by DEFRA</b>				
a. Application fees				
Standard	1,579.00 (n)	1,579.00 (n)	0.0%	
Additional fee for operating without a permit	1,137.00 (n)	1,137.00 (n)	0.0%	
Petrol Vapour Recovery I, Small Waste Oil Burner and Dry Cleaners Reduced Fee Activities	148.00 (n)	148.00 (n)	0.0%	
Petrol Vapour Recovery I and II combined	246.00 (n)	246.00 (n)	0.0%	
Other Reduced Fee Activities	346.00 (n)	346.00 (n)	0.0%	
Reduced fee activities: Additional fee for operating without a permit	68.00 (n)	68.00 (n)	0.0%	
Standard Mobile Plant for the 1st & 2nd applications	1,579.00 (n)	1,579.00 (n)	0.0%	
for the 3rd to 7th applications	943.00 (n)	943.00 (n)	0.0%	
for the 8th and subsequent applications	477.00 (n)	477.00 (n)	0.0%	
Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts				
b. Annual Subsistence Charge				
Standard Process (Low)	£739 (+£99)* (n)	£739 (+£99)* (n)	0.0%	
Standard process Medium	£1111 (+149)* (n)	£1111 (+149)* (n)	0.0%	
Standard process High	£1672 (+198)* (n)	£1672 (+198)* (n)	0.0%	
Reduced fee activities Low/Med/High	£76 / £151 / £227 (n)	£76 / £151 / £227 (n)	0.0%	
PVR I & II combined	£108 / £216 / £326 (n)	£108 / £216 / £326 (n)	0.0%	
Other Reduced Fee Activities Low/Med/High	£218 / £349 / £524 (n)	£218 / £349 / £524 (n)	0.0%	
Standard Mobile Plant 1st & 2nd permits Low/Med/High	£618 / £989 / £1484 (n)	£618 / £989 / £1484 (n)	0.0%	
for the 3rd to 7th permits Low/Med/High	£368 / £590 / £884 (n)	£368 / £590 / £884 (n)	0.0%	
8th and subsequent permits Low/Med/High	£189 / £302 / £453 (n)	£189 / £302 / £453 (n)	0.0%	

Environment & Leisure

Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
<p>Late payment Fee * the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts</p> <p><b>c. Transfer and Surrender</b> Standard process transfer Standard process partial transfer New operator at low risk reduced fee activity (extra one-off subsistence charge - see Art 15(2) of charging scheme) Surrender: all Part B activities Reduced fee activities: transfer Reduced fee activities: partial transfer</p> <p><b>d. Temporary transfer for mobiles</b> First transfer Repeat following enforcement or warning</p> <p><b>e. Substantial change</b> Standard process Standard process where the substantial change results in a new PPC activity Reduced fee activities</p>	<p>£50 (n)</p> <p>162.00 (n) 476.00 (n) 75.00 (n) 0.00 (n) 0.00 (n) 45.00 (n)</p> <p>51.00 (n) 51.00 (n)</p> <p>1,005.00 (n) 1,579.00 (n) 98.00 (n)</p>	<p>£50 (n)</p> <p>162.00 (n) 476.00 (n) 75.00 (n) 0.00 (n) 0.00 (n) 45.00 (n)</p> <p>51.00 (n) 51.00 (n)</p> <p>1,005.00 (n) 1,579.00 (n) 98.00 (n)</p>	<p>0.0%</p> <p>0.0% 0.0% 0.0% 0.0% 0.0% 0.0%</p> <p>0.0% 0.0%</p> <p>0.0% 0.0% 0.0%</p>	
<p><b>5. Food Premises</b> Copy register entries: Subject to charging policy under Freedom Of Information Act</p>				
<p><b>6. Ship Sanitation Certificates</b> Per Vessel (Gross Tonnage) Up to 1,000 1,001 - 3,000 3,001 - 10,000 10,001 - 20,000 20,001 - 30,000 Over 30,000 Vessel capacity between 50 &amp; 1,000 persons Vessel capacity over 1,000 persons * Increase to be in line with Association of Port Health Authorities Recommended Charges, determined in April 2015</p>	<p>72.00 (n) 108.00 (n) 165.00 (n) 216.00 (n) 273.00 (n) 330.00 (n) 330.00 (n) 567.00 (n)</p>	<p>72.00 (n) 108.00 (n) 165.00 (n) 216.00 (n) 273.00 (n) 330.00 (n) 330.00 (n) 567.00 (n)</p>	<p>0.0% * 0.0% * 0.0% * 0.0% * 0.0% * 0.0% * 0.0% * 0.0%</p>	
<p><b>7. Private Water Supply Regulations 2009</b> <i>Currently set in line with guidance.</i> a Risk Assessment (each assessment) - recover costs b Sampling (each visit) - recover costs c Investigation (each investigation) - recover costs d Granting an authorisation (each authorisation) - recover costs e Analysing a sample taken under Regulation 10 - recover costs taken during check monitoring - recover costs taken during audit monitoring - recover costs</p>	<p>max £500 (n) max £100 (n) max £100 (n) max £100 (n) max £25 (n) max £100 (n) max £500 (n)</p>	<p>max £500 (n) max £100 (n) max £100 (n) max £100 (n) max £25 (n) max £100 (n) max £500 (n)</p>	<p>0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0%</p>	

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Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
<b>8. Burial Grounds</b>				<b>£4,000</b>
<b>a. Interment Fee for Residents (Including Memorial Safety Inspection Fee)</b>				
<b>Monday to Friday (excluding Bank Holiday)</b>				
(i) a still-born or any child under one month of age	140.00 (n)	145.00 (n)	3.6%	
(ii) any child whose age at the time of death exceeds one month, but does not exceed twelve years (Childrens Section);	235.00 (n)	240.00 (n)	2.1%	
(iii) any person (Lawn Area)	595.00 (n)	620.00 (n)	4.2%	
(iv) any person (Traditional Area)	770.00 (n)	800.00 (n)	3.9%	
For the interment of cremated remains.	210.00 (n)	215.00 (n)	2.4%	
at the same time as a burial (25% of Ashes Internment Fee)				
<b>Saturday, Sunday or Bank Holiday</b>				
50% added to fees set out in a (i) to (iv) above				
<b>b. Exclusive Rights of Burial in an Earthen Grave for Residents</b>				
6 ft. x 3 ft. Childrens Plot	240.00 (n)	245.00 (n)	2.1%	
9 ft. x 4 ft. Adult Plot (Lawn Area)	595.00 (n)	620.00 (n)	4.2%	
9 ft. x 4 ft. Adult Plot (Traditional Area)	770.00 (n)	800.00 (n)	3.9%	
Cremated remains, size 2ft x 2ft	155.00 (n)	160.00 (n)	3.2%	
<b>c. Choosing Plot for Exclusive Rights of Burial</b>				
Visiting cemetery with cemetery staff to choose plot	60.00	60.00	0.0%	
<b>d. Premium Plots for Exclusive Rights of Burial in an Earthen Grave for Residents</b>				
100% added to fees set out in b.				
<b>e. Interment for Non-Resident</b>				
100% added to fees set out in a.				
<b>f. Exclusive Rights of Burial in an Earthen Grave, including Premium Plots for Non Residents</b>				
100% added to fees set out in b & d				
<b>g. Transfer of Ownership of Exclusive Rights</b>				
Transfer of Ownership (Internment of ER Holder)	35.00 (n)	36.00 (n)	2.9%	
Transfer of Ownership	70.00 (n)	72.00 (n)	2.9%	
<b>h. Exhumation of Coffin - minimum charge</b>	1,800.00	1,850.00	2.8%	
<b>i. Exhumation of Cremated remains - minimum charge</b>	414.00	425.00	2.7%	
<b>j. Monuments, Gravestones, Tablets and Monumental Inscription</b>				
For the right to erect or place on a grave or vault, in respect of				
which an exclusive right of burial has been granted:				
Additional added Inscription	85.00 (n)	87.00 (n)	2.4%	
Single Memorial headstone not exceeding 3 ft. in height - Child	135.00 (n)	138.00 (n)	2.2%	
Single Memorial headstone not exceeding 3 ft. in height on single plinth - Adult	160.00 (n)	164.00 (n)	2.5%	
Single Memorial headstone not exceeding 3 ft. in height on double plinth - Adult	245.00 (n)	250.00 (n)	2.0%	
Double Memorial headstone not exceeding 3 ft. in height on double plinth - Adult	325.00 (n)	335.00 (n)	3.1%	
Kerb Set &/or Flatstone Child Plot 6 ft x 3 ft (Traditional Area)	135.00 (n)	138.00 (n)	2.2%	
Kerb Set &/or Flatstone Adults Plot (Single Traditional Area)	295.00 (n)	305.00 (n)	3.4%	
Kerb Set &/or Flatstone Adult Plot (Double Traditional Area)	575.00 (n)	590.00 (n)	2.6%	

## Environment &amp; Leisure

Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
Single Vase - Not exceeding 10" in diameter and 8" in height	68.50 (n)	70.00 (n)	2.2%	
Single Tablet - 18" x 18" with or without Vase on any single grave or cremation plot	175.00 (n)	180.00 (n)	2.9%	
Double Tablet - 42" x 18" with or without Vase on any double grave or cremation plot	265.00 (n)	270.00 (n)	1.9%	
<b>Note</b> A vase without any inscription requires no further rights				
<b>k. Mount Pleasant Cemetery Wisbech</b>				
Hire of Chapel - Standard Fee	95.00 (n)	95.00 (n)	0.0%	
<b>l. Grave Space Maintenance</b>				
Lawn Areas - Headstones washed & cleaned in Dec, March, June & Sept each year	225.00 (n)	230.00 (n)	2.2%	
Traditional Areas - Single maintained as above incl removal of vegetation & clean surrounds	275.00 (n)	280.00 (n)	1.8%	
Traditional Areas - Double maintained as above incl removal of vegetation & clean surrounds	495.00 (n)	505.00 (n)	2.0%	
<b>m. Burial Information</b>				
Internment information & historical records - per plot - up to 5 plots	25.00 (n)	26.00 (n)	4.0%	
Internment information & historical records - each plot	5.80 (n)	6.00 (n)	3.4%	
Internment information & historical records (accompanied) - up to 2 hrs	56.00 (n)	58.00 (n)	3.6%	
Internment information & historical records (accompanied) - each additional hour	33.50 (n)	35.00 (n)	4.5%	
<b>n. Cemetery Keys</b>				
a. Provision of security coded keys for access to cemeteries (Wisbech & Chatteris)	15.75 (n)	15.75 (n)	0.0%	
b. Provision of keys for access to cemeteries (March & Whittlesey)	5.00 (n)	5.00 (n)	0.0%	
<b>o. Benches</b> New base, plaque & Teak seat/bench	POA (n)	POA (n)		
<b>p. Trees</b> Purchase, planting, Plaque & maintenance	POA	POA		
<b>q. Short Notice Fee</b> Internment arrangements required with less than 2 working days	52.50 (n)	54.00 (n)	2.9%	

Environment & Leisure

Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
<p><b>9. Commercial Waste (Standard Prices Per Collection)*</b></p> <p><b>a. General Commercial Waste</b> per sack or equivalent for 25 to 99 sacks (min 25) per sack or equivalent for 100 or more sacks in a single transaction</p> <p>Wheeled Bins - 240 litre 20kgs maximum contents weight**** 360 litre 30kgs maximum contents weight**** 660 litre 55kgs maximum contents weight**** 1,100 litre 90kgs maximum contents weight****</p> <p><b>b. Commercial Recycling</b> per sack or equivalent for 25 to 99 sacks (min 25) per sack or equivalent for 100 or more sacks in a single transaction</p> <p>Wheeled Bins - 240 litre 360 litre 660 litre 1,100 litre</p> <p><b>c. Refuse from Charity Shops and Schools***</b> per sack or equivalent for 25 to 99 sacks (min 25) per sack or equivalent for 100 or more sacks in a single transaction</p> <p>Wheeled Bins 240 litre 20kgs maximum contents weight**** 360 litre 30kgs maximum contents weight**** 660 litre 55kgs maximum contents weight**** 1,100 litre 90kgs maximum contents weight****</p> <p><b>d. Recycling from Charity Shops and Schools***</b> per sack or equivalent for 25 to 99 sacks (min 25) per sack or equivalent for 100 or more sacks in a single transaction</p> <p>Wheeled Bins 240 - 1100 litre fortnightly collection</p> <p><small>* Introductory offers, multiple service, direct debit reductions and similar rates may be applied by Head of Service. *** Applies to businesses and organisations recognised within the Council's Chargeable Household Waste Policy ****Bins exceeding this weight will be charged at double fee per empty</small></p>	<p>1.95 (n) 1.80 (n)  7.10 (n) 7.65 (n) 11.10 (n) 15.75 (n)  1.50 (n) 1.40 (n)  3.25 (n) 4.00 (n) 5.50 (n) 7.60 (n)  1.50 (n) 1.40 (n)  4.61 (n) 4.97 (n) 7.21 (n) 10.25 (n)  1.50 (n) 1.40 (n) 5.00 (n)</p>	<p>2.00 (n) 1.85 (n)  7.30 (n) 7.85 (n) 11.35 (n) 15.75 (n)  1.60 (n) 1.50 (n)  3.50 (n) 4.25 (n) 5.80 (n) 7.60 (n)  1.60 (n) 1.50 (n)  4.95 (n) 5.25 (n) 7.50 (n) 10.25 (n)  1.60 (n) 1.50 (n) 5.00 (n)</p>	<p>2.6% 2.8%  2.8% 2.6% 2.3% 0.0%  6.7% 7.1%  7.7% 6.3% 5.5% 0.0%  6.7% 7.1%  7.4% 5.6% 4.0% 0.0%  6.7% 7.1% 0.0%</p>	<p>£4,000 (net of disposal costs)</p>
<p><b>10. Bulky Household Waste</b></p> <p>Transportation of up to a maximum of 4 items per visit including fridges (minimum charge) (i) Each household item above 4 items including fridges <i>Corporate Director has discretion to waive charge in cases of severe hardship</i></p>	<p>25.00 (n) 12.40 (n)</p>	<p>29.50 (n) 14.50 (n)</p>	<p>18.0% 16.9%</p>	<p>£3,300</p>
<p><b>11. Domestic Bin Provision</b></p> <p><b>Replacement 240Ltr Bins</b> Green, Brown or Blue</p> <p>a. Per unit 240 litre</p> <p><b>Provision of Bins</b></p> <p>b. Supply 3 x 240lt wheeled bins to individual new or renovated property</p> <p>c. Supply 1 x 600lt or 1100lt domestic wheeled bin to new multiple occupancy property</p>	<p>29.50 (n) 69.50 (n) 200.00 (n)</p>	<p>30.00 (n) 71.00 (n) 212.00 (n)</p>	<p>1.7% 2.2% 6.0%</p>	<p>£400</p>

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Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
<b>12. Kitchen Caddies</b> Kitchen caddy kit (caddy plus 50 paper sack liners) Paper sack liners (50) Paper wheeled bin liners (3)	5.40 2.95 1.80	5.50 3.00 1.85	1.9% 1.7% 2.8%	£100
<b>13. Graffiti Removal Service</b> <b>Domestic Premises and Charities</b> a. Graffiti treatment or removal first occasion per annum (cost of materials) b. Graffiti treatment or removal subsequent occasions (cost of materials & labour) <b>Commercial Premises</b> c. Graffiti treatment or removal (per hour)	12.50 50.00 50.00	12.50 50.00 50.00	0.0% 0.0% 0.0%	
<b>14. Clinical Waste</b> a. Tiger sacks (each)  i. Non-infectious 'Industrial' Offensive Waste ii. Non-infectious 'Commercial' Offensive Waste *** iii. Non-infectious 'Household' Offensive Waste ***  b. Clinical Sacks  i. Infectious 'Industrial' Waste ii. Infectious 'Commercial' Waste *** iii. Infectious 'Household' Waste ***  c. 4.5 litre sharps container (each) d. 6.5 litre sharps container (each) e. 11.5 litre sharps container (each) f. Fempak (Quantity in single purchase more than 5) g. Fempak (Quantity in single purchase 1-5) h. Consignment Note charge per collection ** i. Multiple i.i. Individual i. Domestic 'Sanitary Waste' sack (Household Waste) - Tiger Sack or Clinical Waste collection**** j. 4 Wheeled Bin 660-1100 litre Non-infectious 'Household' waste  * Introductory offers, multiple service, direct debit reductions and similar rates may be applied by Head of Service. ** Charged per note where customer identifies waste as consigned *** Applies to businesses and organisations recognised within the Council's Chargeable Household Waste Policy **** Fee waived where it will cause financial hardship at discretion of Director	7.20 6.00 (n) 4.00 (n)   8.80 7.33 (n) 5.00 (n)  23.35 27.10 38.40 31.50 38.80  12.50 19.50 Free 38.00 (n)	7.20 6.00 (n) 4.00 (n)   8.80 7.33 (n) 5.00 (n)  23.35 27.10 38.40 31.50 38.80  12.50 19.50 5.00 (n) 38.00 (n)	0.0% 0.0% 0.0%   0.0% 0.0% 0.0%  0.0% 0.0% 0.0%  0.0% 0.0% 0.0% 0.0%	
<b>15. Public Conveniences</b> a. Sale of RADAR keys b. Toilet entrance fee (where facilities allow for charging)	5.00 (z) 0.20 (n)	5.00 (z) 0.20 (n)	0.0% 0.0%	

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Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
<p><b>Note :</b> VAT at the standard rate is deducted from charges for 10 or more hirings of pitches and facilities if payment is made in advance, subject to there being no refund for matches not played. Charges for additional matches are at the full rate</p>				
<p><b>16. Leisure Charges</b></p>				
<p><b>Swimming Pools</b> - per session</p>				<b>£6,530</b>
<p>a. Adult swim</p>	3.90	4.00	2.6%	
<p>c. Concessionary swim</p>	2.80	2.85	1.8%	
<p>c. Under 5's</p>	1.10	1.10	0.0%	
<p>d. Adult swim lesson (half hour)</p>	6.00 (e)	6.00 (e)	0.0%	
<p>e. Junior/Concessionary swim lesson (half hour)</p>	4.85 (e)	4.85 (e)	0.0%	
<p>f. Large pool hire</p>	81.00 (e)	82.60 (e)	2.0%	
<p>Small pool hire</p>	41.30 (e)	42.10 (e)	1.9%	
<p>g. Galas</p>	104.00	106.00	1.9%	
<p>h. Lifeguard</p>	14.75	15.00	1.7%	
<p>i. Optimum Card - one off payment</p>	1.00	1.00	0.0%	
<p><b>Lifestyle Fitness and Health Suites</b></p>				<b>£11,335</b>
<p>a. Fitness Studio - Casual use (available prior to 4.30pm weekdays &amp; weekends only)</p>				
<p>Adult</p>	6.90	7.00	1.4%	
<p>Concession</p>	4.95	5.00	1.0%	
<p>b. GP Referral &amp; Energetix (off peak only) Adults &amp; Concessions</p>	3.40 (e)	3.45 (e)	1.5%	
<p>c. Sauna &amp; Steam Rooms Adults &amp; Concessions</p>	2.90	3.00	3.4%	
<p><b>Memberships</b></p>				
<p><b>Lifestyle Joining Fee</b></p>				
<p>Adult</p>	29.99	29.99	0.0%	
<p>Concession</p>				
<p><b>Anytime Membership</b></p>				
<p>Monthly plan</p>	40.50	40.50	0.0%	
<p>Monthly 6 month plan</p>	36.50	36.50	0.0%	
<p>Monthly 12 month plan</p>	33.50	33.50	0.0%	
<p>Monthly - joint members</p>	73.00	73.00	0.0%	
<p><b>Daytime Membership (9.30am to 4.30 pm weekdays &amp; all weekend)</b></p>				
<p>Monthly plan</p>	30.50	30.50	0.0%	
<p>Monthly 6 month plan</p>	26.50	26.50	0.0%	
<p>Monthly 12 month plan</p>	23.50	23.50	0.0%	
<p>Monthly Joint</p>	63.00	63.00	0.0%	
<p><b>Swimming Pool Membership</b></p>				
<p>Annual Adult</p>	257.20	263.30	2.4%	
<p>Annual Junior/Concession</p>	179.95	183.55	2.0%	



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Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
Monthly Adult	25.75	26.25	1.9%	£5,485
Monthly Junior/Concession	18.00	18.35	1.9%	
<b>Sports Activities</b>				
<b>Court Hire - Badminton/Table Tennis</b>				
Casual (Peak time) Hudson & Manor Leisure Centres Adults & Concessions	10.60	10.60	0.0%	
<b>Fitness Classes - Non Anytime Members</b>				
Adult	6.00 (e)	6.10 (e)	1.7%	
Concession	4.95 (e)	5.00 (e)	1.0%	
<b>Ladies Only &amp; Active Ageing Session (50+)</b>				
Adult	4.20 (e)	4.30 (e)	2.4%	
Concession	3.40 (e)	3.45 (e)	1.5%	
<b>Indoor Netball/Basketball/Volleyball</b>	34.20	34.90	2.0%	
<b>Tennis</b>				
Adult	6.50	6.60	1.5%	
Concession	4.20	4.30	2.4%	
<b>Floodlit Hardplay Area (Manor Leisure Centre)</b>				
- per hour				
All weather area	23.20	23.65	1.9%	
Football pitch & changing room	50.00	51.00	2.0%	
Artificial Turf Pitch				
Adults	35.75	36.45	2.0%	
Concession	26.00	26.50	1.9%	
<b>Childrens Activities / Soft Play (peak)</b>	3.70	3.75	1.4%	
<b>Childrens Activities / Soft Play (off peak)</b>	3.20	3.25	1.6%	
<b>17. Markets</b>				£500
<b>Licensees - Full Charge</b>				
a. March (per 3m x 3m space)	11.85 (e)	12.00 (e)	1.3%	
b. Chatteris (per 3m x 3m space)	11.85 (e)	12.00 (e)	1.3%	
c. Whittlesey (per 3m x 3m space)	9.00 (e)	9.10 (e)	1.1%	
Discount given for bankers order payments	6.50%	6.50%		
<b>Casual Traders</b>				
<b>Additional seasonal premium will be added to all casual fees ( Seasonal Premium 1 Sept to 31 December )</b>	1.00 (e)	1.00 (e)	0.0%	
a. March (per 3m x 3m space)	15.90 (e)	16.10 (e)	1.3%	
b. Chatteris (per 3m x 3m space)	15.90 (e)	16.10 (e)	1.3%	
c. Whittlesey (per 3m x 3m space)	13.10 (e)	13.25 (e)	1.1%	
<b>Markets - Non Market Days</b>				
<b>Trading on Chatteris Market Place on Non - Market Days (Tuesdays only)</b>				
- Licensees (per 3m x 3m space)	9.15 (e)	9.25 (e)	1.1%	

Environment & Leisure

Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
<p>- Casual (per 3m x 3m space)</p> <p><b>Note:- For all markets extra space is sold pro-rata to the above charges</b></p> <p><b>Charity Stall at March on Saturdays</b> (no stall provided on other days or markets)</p>	<p>13.10 (e)</p> <p>free</p>	<p>13.25 (e)</p> <p>free</p>	<p>1.1%</p>	
<p><b>18. Fairs</b></p> <p><b>a. Chatteris</b> - Summer 540 (e)</p> <p><b>b. March</b> - Statute 2,400 (e) - Spring 1,180 (e)</p> <p><b>c. Whittlesey</b> - Summer 375 (e) - Autumn 375 (e) - Spring 375 (e)</p> <p><b>d. Wisbech</b> - Statute 3,460 (e) - Mart 7,415 (e)</p>				<p><b>£230</b></p>
<p><b>19. "Four Seasons Events"</b></p> <p><b>Charges for the events in Wisbech, Whittlesey, Chatteris &amp; March are to be agreed in consultation with the partners</b></p>				
<p><b>20. Hire Permits</b> FDC Licenced Premises</p> <p><b>a.</b> Events for each full single day, with up to 499 people attending at any one time, with or without a licensable activity.</p> <p>weekdays &amp; saturdays 75.00 sundays &amp; bank holidays 125.00</p> <p><b>b.</b> Events for each full single day, with 500 &amp; 4,999 people attending at any one time, with or without a licensable activity.</p> <p>weekdays &amp; saturdays 212.00 sundays &amp; bank holidays 259.00</p> <p><b>c.</b> Events for each full single day, with over 5,000 people attending at any one time, with or without a licensable activity.</p> <p>weekdays &amp; saturdays on application sundays &amp; bank holidays on application</p> <p><b>d.</b> Any Commercial Events on application</p>				



Housing, Economic & Community Development

Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
<b>1. Travellers Sites</b>				<b>£0</b>
- in consultation with Cambs CC	<b>52 wks</b>	<b>52 wks</b>		
a. Newbridge Lane, Wisbech - per pitch per week	<b>78.56 (e)</b>	<b>78.56 (e)</b>	<b>0.0%</b>	
b. Turf Fen, Murrow - per pitch per week	<b>78.56 (e)</b>	<b>78.56 (e)</b>	<b>0.0%</b>	
c. Seadyke Bank, Murrow - per pitch per week	<b>78.56 (e)</b>	<b>78.56 (e)</b>	<b>0.0%</b>	
d. Fenland Way, Chatteris - per pitch per week	<b>78.56 (e)</b>	<b>78.56 (e)</b>	<b>0.0%</b>	
e. Sandbank, Wisbech St Mary - per pitch per week	<b>78.56 (e)</b>	<b>78.56 (e)</b>	<b>0.0%</b>	
2014/15 Breakdown Rent £71.04 Water £7.52 (direct recharge) per week				
2015/16 Breakdown Rent £71.04 Water £7.52 (direct recharge) per week				
<b>2. Homeless Persons</b>				
<b>Creek Road, Hostel</b>	<b>52 wks</b>	<b>52 wks</b>		<b>£200</b>
Unit One & Two Daily Rent	<b>7.66 (n)</b>	<b>7.75 (n)</b>	<b>1.2%</b>	
Unit One & Two Daily Service Charge	<b>0.82 (n)</b>	<b>0.83 (n)</b>	<b>1.2%</b>	
Unit Three, Four, Five & Six Daily Rent	<b>6.57 (n)</b>	<b>6.64 (n)</b>	<b>1.1%</b>	
Unit Three, Four, Five & Six Daily Service Charge	<b>0.67 (n)</b>	<b>0.68 (n)</b>	<b>1.5%</b>	
Unit Seven Daily Rent	<b>14.23 (n)</b>	<b>14.40 (n)</b>	<b>1.2%</b>	
Unit Seven Daily Service Charge	<b>2.10 (n)</b>	<b>2.12 (n)</b>	<b>1.0%</b>	
<b>Temporary Accommodation (Leased from Circle Roddons)</b>				<b>£1,000</b>
3 Tithe Road, Chatteris	<b>112.98 (n)</b>	<b>115.47 (n)</b>	<b>2.2%</b>	
58 Burcroft Road, Wisbech	<b>108.73 (n)</b>	<b>111.12 (n)</b>	<b>2.2%</b>	
32 Magazine Close, Wisbech	<b>118.89 (n)</b>	<b>121.51 (n)</b>	<b>2.2%</b>	
2 Hawthorne Avenue, Wisbech	<b>115.29 (n)</b>	<b>117.83 (n)</b>	<b>2.2%</b>	
15 Victoria Place, Wisbech	<b>98.04 (n)</b>	<b>100.20 (n)</b>	<b>2.2%</b>	
40 Osborne Road, Wisbech	<b>94.18 (n)</b>	<b>96.25 (n)</b>	<b>2.2%</b>	
3 West Street, Wisbech	<b>105.85 (n)</b>	<b>108.18 (n)</b>	<b>2.2%</b>	
19 Duke Street, Wisbech	<b>98.04 (n)</b>	<b>100.20 (n)</b>	<b>2.2%</b>	
26 Burnsfield Estate, Chatteris	<b>115.29 (n)</b>	<b>117.83 (n)</b>	<b>2.2%</b>	
51 Peyton Avenue, March	<b>115.29 (n)</b>	<b>117.83 (n)</b>	<b>2.2%</b>	

Housing, Economic & Community Development

Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
<b>3. <u>Development Services</u></b>				
<b>a. Building Control Fees - The Council is joining the CNC Building Control Partnership. Future fees will be set by CNC consistent across all authorities in the partnership.</b>				
<b>b. Planning Fees - these are currently statutory fees. Contact the Planning team for details.</b>				
<b>c. Provision of Documents and Information</b>				
<b>(i)</b> Local Plan (Full)	42.15	42.15	0.0%	
Local Plan (Interim Statement)	14.10	14.10	0.0%	
Town Extract	7.10	7.10	0.0%	
Village Extract	7.10	7.10	0.0%	
<b>(ii)</b> Copy of Planning Decision Notice (per A4 sheet)	0.35	0.35	0.0%	
<b>(iii)</b> Conservation Area Appraisals	14.10	14.10	0.0%	
<b>(iv)</b> Development Briefs	14.10	14.10	0.0%	
<b>(v)</b> Supplementary Planning Guidance, examples are Shop Fronts, Signs and Adverts	14.10	14.10	0.0%	
<b>(vi)</b> 6 x map extracts, planning/building regulation applications	14.10	14.10	0.0%	
<b>(vii)</b> Full Plan CD for Planning	35.80	35.80	0.0%	
<b>d. Other Documents and Plans (Copies and Fax)</b>				
<b>(i)</b> Search fee per 5 minutes				
A4	0.35	0.35	0.0%	
A3	0.35	0.35	0.0%	
<b>(ii)</b> Plan prints				
A0	1.25	1.25	0.0%	
A1	0.70	0.70	0.0%	
<b>(iii)</b> Plan negatives - per copy				
A0	35.00	35.00	0.0%	
A1	16.95	16.95	0.0%	
<b>e. Invoicing Charge</b>	10.70	10.70	0.0%	
<b>f. Provision of Planning and Engineering Information</b>				
<b>Decision notices &amp; completion certificate</b>				
<b>(i)</b> Building Regulations reference number provided	14.00	14.00	0.0%	
<b>(ii)</b> Building Regulations reference number <b>NOT</b> provided	63.20	63.20	0.0%	
<b>Letter of Comfort</b>	41.90	41.90	0.0%	

Housing, Economic & Community Development

Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
<p>g. <b>Completion of Questionnaires/Surveys for Commercial Bodies</b></p> <p>h <b>Recovery of officer time in relation to the carrying out of Statutory functions for Enforcement action and works commissioned by the Council and the monitoring pursuant to the Building Act 1984</b></p>	<p>42.15</p> <p>hourly rate x time</p>	<p>42.15</p> <p>hourly rate x time</p>	<p>0.0%</p>	
<p>4. <b><u>CCTV</u></b></p> <p><b>Viewing Footage - per hour</b> subject to a minimum charge of</p> <p>External Harddrives - to be supplied to FDC</p> <p>per CD</p> <p>per DVD</p> <p>per Video print</p> <p><b>Subject Access Requests</b></p>	<p>49.45</p> <p>98.90</p> <p>3.75</p> <p>8.70</p> <p>1.30</p> <p>10.55</p>	<p>49.45</p> <p>98.90</p> <p>3.75</p> <p>8.70</p> <p>1.30</p> <p>10.55</p>	<p>0.0%</p> <p>0.0%</p> <p>0.0%</p> <p>0.0%</p> <p>0.0%</p> <p>0.0%</p>	

Housing, Economic & Community Development

Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
<b>5. <u>Licensing</u></b>				
<b>a.</b> Part 5 Gambling Act 2005 (wef 01.09.07)				
Initial Registration	40.00 (n)	40.00 (n)	0.0%	
Annual Renewal	20.00 (n)	20.00 (n)	0.0%	
<b>b.</b> Gaming Machines notification for up to 2 machines	50.00 (n)	50.00 (n)	0.0%	
Gaming Machines initial fee for more than 2 machines	150.00	150.00	0.0%	
Gaming Machines anniversary fee for more than 2 machines	50.00	50.00	0.0%	
<b>c.</b> Gambling Act 2005				
Application fee in respect of provisional statement premises				
Bingo premises licence	1,200.00 (n)	1,200.00 (n)	0.0%	
Adult gaming centre premises licence	1,200.00 (n)	1,200.00 (n)	0.0%	
Betting premises (track) licence	950.00 (n)	950.00 (n)	0.0%	
Family entertainment centre premises licence	950.00 (n)	950.00 (n)	0.0%	
Betting premises (other) licence	1,200.00 (n)	1,200.00 (n)	0.0%	
Application fee in respect of other premises				
Bingo premises licence	3,500.00 (n)	3,500.00 (n)	0.0%	
Adult gaming centre premises licence	2,000.00 (n)	2,000.00 (n)	0.0%	
Betting premises (track) licence	2,500.00 (n)	2,500.00 (n)	0.0%	
Family entertainment centre premises licence	2,000.00 (n)	2,000.00 (n)	0.0%	
Betting premises (other) licence	3,000.00 (n)	3,000.00 (n)	0.0%	
Annual fee				
Bingo premises licence	1,000.00 (n)	1,000.00 (n)	0.0%	
Adult gaming centre premises licence	1,000.00 (n)	1,000.00 (n)	0.0%	
Betting premises (track) licence	1,000.00 (n)	1,000.00 (n)	0.0%	
Family entertainment centre premises licence	750.00 (n)	750.00 (n)	0.0%	
Betting premises (other) licence	600.00 (n)	600.00 (n)	0.0%	
Application to vary licence				
Bingo premises licence	1,750.00 (n)	1,750.00 (n)	0.0%	
Adult gaming centre premises licence	1,000.00 (n)	1,000.00 (n)	0.0%	
Betting premises (track) licence	1,250.00 (n)	1,250.00 (n)	0.0%	
Family entertainment centre premises licence	1,000.00 (n)	1,000.00 (n)	0.0%	
Betting premises (other) licence	1,500.00 (n)	1,500.00 (n)	0.0%	
Application to transfer a licence				
Bingo premises licence	1,200.00 (n)	1,200.00 (n)	0.0%	
Adult gaming centre premises licence	1,200.00 (n)	1,200.00 (n)	0.0%	
Betting premises (track) licence	950.00 (n)	950.00 (n)	0.0%	
Family entertainment centre premises licence	950.00 (n)	950.00 (n)	0.0%	
Betting premises (other) licence	1,200.00 (n)	1,200.00 (n)	0.0%	
Application for reinstatement of a licence				
Bingo premises licence	1,200.00 (n)	1,200.00 (n)	0.0%	
Adult gaming centre premises licence	1,200.00 (n)	1,200.00 (n)	0.0%	
Betting premises (track) licence	950.00 (n)	950.00 (n)	0.0%	

Housing, Economic & Community Development

Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
Family entertainment centre premises licence	950.00 (n)	950.00 (n)	0.0%	
Betting premises (other) licence	1,200.00 (n)	1,200.00 (n)	0.0%	
Application for provisional statement				
Bingo premises licence	3,500.00 (n)	3,500.00 (n)	0.0%	
Adult gaming centre premises licence	2,000.00 (n)	2,000.00 (n)	0.0%	
Betting premises (track) licence	2,500.00 (n)	2,500.00 (n)	0.0%	
Family entertainment centre premises licence	2,000.00 (n)	2,000.00 (n)	0.0%	
Betting premises (other) licence	3,000.00 (n)	3,000.00 (n)	0.0%	
<b>d. Sex Establishments</b>				
Initial Application and Annual Renewal	3,200.00 (n)	3,200.00 (n)	0.0%	
Variations to existing licences (10% of application/renewal fee)	320.00 (n)	320.00 (n)	0.0%	
Transfer of existing licence to another person (10% of fee)	320.00 (n)	320.00 (n)	0.0%	
Holder of an existing licence (50% initial fee) for a second licence	1,600.00 (n)	1,600.00 (n)	0.0%	
<b>e. Scrap Metal Dealers - Site Licence</b>	380.00 (n)	384.60 (n)	1.2%	
<b>f. Scrap Metal Dealers - Collectors Licence</b>	118.00 (n)	119.40 (n)	1.2%	
<b>g. Scrap Metal Dealers - Transfer of Licence</b>	23.00 (n)	23.30 (n)	1.3%	
<b>h. Scrap Metal Dealers - Variation of Licence</b>	23.00 (n)	23.30 (n)	1.3%	
<b>i. Riding Establishments</b> }				
<b>j. Pet Shops</b> }				
<b>k. Animal Boarding Establishments</b> }	£140 + vet fees	£142 + vet fees	1.4%	
<b>l. Dangerous Wild Animals Act</b> }				
<b>m. Dog Breeders</b> }				
<b>n. Hypnotism Act Licence</b> Based on cost recovery of officer time	40.15 (n)	70.00 (n)	74.3%	



Housing, Economic & Community Development

Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
<b>6. Hackney Carriage/Private Hire Licences</b>				<b>£3,000</b>
<b>Drivers Licence</b>				
a. Hackney Carriage Licence (new) Cost recovery officer time	80.00 (n)	105.00 (n)	31.3%	
b. Hackney Carriage Licence (renewal)	80.00 (n)	81.00 (n)	1.3%	
c. Private Hire Licence (new) Cost recovery officer time	80.00 (n)	105.00 (n)	31.3%	
d. Private Hire Licence (renewal)	80.00 (n)	81.00 (n)	1.3%	
e. Drivers Assessment	n/a	n/a		
f. Driver knowledge tests	50.00 (n)	50.00 (n)	0.0%	
g. DBS administration fee Admin fee for FDC/KLWN to conduct checks- fee separate		10.00		
<b>Vehicle Licence</b>				
a. Hackney Carriage Licence (new & renewals) Cost recovery officer time	120.00 (n)	140.00 (n)	16.7%	
b. Private Hire Licence (new & renewals)	120.00 (n)	121.50 (n)	1.3%	
c. transfer of plate to another vehicle Cost recovery		45.00 (n)		
d. initial test fee	60.00	60.00	0.0%	
e. Re-retest fee	38.40	38.40	0.0%	
<b>Private Hire Operators</b>				
a. initial issue / annual renewal ( 3 cars )	75.00 (n)	76.00 (n)	1.3%	
b. each additional car	20.00 (n)	20.25 (n)	1.3%	
<b>Others</b>				
a. new / broken / lost vehicle plate Cost recovery	33.00 (n)	45.00 (n)	36.4%	
b. damaged/lost driver's I.D. card Cost recovery	20.00 (n)	30.00 (n)	50.0%	
c. Cancellation of test	37.00	37.00	0.0%	
d. Notification of changes (i.e. address etc.) Cost recovery officer time		10.50	NEW	
<b>7. Licensing Act 2003</b>				
a. Premises Licences & Club Certificates - Initial Fee				
Band A	100.00 (n)	100.00 (n)	0.0%	
Band B	190.00 (n)	190.00 (n)	0.0%	
Band C	315.00 (n)	315.00 (n)	0.0%	
Band D	450.00 (n)	450.00 (n)	0.0%	
Band E	635.00 (n)	635.00 (n)	0.0%	
b. Premises Licences £ Variation Fee				
Band A	100.00	100.00	0.0%	
Band B	190.00	190.00	0.0%	
Band C	315.00	315.00	0.0%	
Band D	450.00	450.00	0.0%	
Band E	635.00	635.00	0.0%	

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Description of Charge	2014/15 Charge £	Proposed 2015/16 Charge £	% Increase	Estimated Additional Income £
<b>c</b> Premises Licences & Club Certificate - Annual anniversary fee				
Band A	70.00 (n)	70.00 (n)	0.0%	
Band B	180.00 (n)	180.00 (n)	0.0%	
Band C	295.00 (n)	295.00 (n)	0.0%	
Band D	320.00 (n)	320.00 (n)	0.0%	
Band E	350.00 (n)	350.00 (n)	0.0%	
<b>d.</b> Theft/loss etc of Club Certificate or Summary	10.50	10.50	0.0%	
<b>e.</b> Notification of Change of name or alteration of rules of Club	10.50	10.50	0.0%	
<b>f.</b> Change of relevant registered address of Club	10.50	10.50	0.0%	
<b>g.</b> Application to vary Community premises licence to include alternative licence condition	23.00	23.00	0.0%	
<b>h</b> Personal Licences	37.00 (n)	37.00 (n)	0.0%	
<b>i</b> Theft/Loss etc of Personal Licence	10.50	10.50	0.0%	
<b>j</b> Temporary Event Notice	21.00 (n)	21.00 (n)	0.0%	
<b>k</b> Theft/Loss etc of Temporary Event Notice	10.50	10.50	0.0%	
<b>l</b> Transfers	23.00 (n)	23.00 (n)	0.0%	
<b>m</b> Notification of Interest	21.00	21.00	0.0%	
<b>n</b> Notification of Change of Licensee's details	10.50 (n)	10.50 (n)	0.0%	
<b>o</b> Application for Copy of Licence	10.50 (n)	10.50 (n)	0.0%	
<b>p</b> Provisional Statement	315.00	315.00	0.0%	
<b>q</b> Interim Authority Notice	23.00	23.00	0.0%	
<b>r</b> Minor Variation	89.00	89.00	0.0%	
<b>s</b> Variation of DPS	23.00	23.00	0.0%	

